



**C.I. GROUP  
PUBLIC COMPANY LIMITED**

บริษัท ซี.ไอ. กรุ๊ป จำกัด (มหาชน)

สำนักงานใหญ่ (HQ)  
1/1 ม.7 ต.บางคูวัด อ.บางคูวัด  
อ.เมืองปทุมธานี จ.ปทุมธานี 12000  
1/1 M.7 Bangkoowad Road  
Bangkoowad, Amphoe Muang  
Pathumthani 12000 Thailand

สาขานันทอง  
789/75 ม.1 อ.หนองสาหรณ์  
ต.หนองสาหรณ์ อ.ศีร์ษะราชา จ.สุรินทร์ 20230  
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Nongkham, Sriracha  
Chonburi 20230 Thailand

สาขาเทพารักษ์  
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No. CIG 015/2021

April 16<sup>th</sup>, 2021

Subject : Notification on method to be implemented during the Annual General Meeting Shareholders for the Year 2021 under the Coronavirus 2019 (COVID-19) pandemic situation

Attention : President  
The Stock Exchange of Thailand

The resolution of the Board of Directors' meeting of C.I. Group Public Company Limited (CIG) No.1/2021 held on February 28<sup>th</sup>, 2021 set the date for Annual General Meeting of Shareholders 2021 on Tuesday 20<sup>th</sup> April, 2021 at 1:30 p.m. at the Master Meeting Room of C.I. Group Public Company Limited at 1/1 M.7 Bangkoowad Road, Bangkoowad, A.Muang Pathumthani, Pathumthani 12000 Thailand and the record date will be on March 31<sup>st</sup>, 2021 for gathering the shareholders' names who are entitled to attend and vote in the Annual General Shareholder Meeting 2021 which was notified previously.

Currently, the situation on the new surge of the Coronavirus 2019 (COVID-19) outbreak is quite severe in Pathumthani area. Therefore, in order to prevent and mitigate the risks of coronavirus 2019 (COVID-19) infection also for health and safety of the shareholders, CIG is revised and implemented method during the Annual General Meeting Shareholders for the Year 2021 under the COVID-19 pandemic situation as follows:

1. The Company would like to encourage the shareholders to appoint the Company's Independent Director, as a proxy, instead of attending the Meeting in person. (send the proxy to : Secretary . 1/1 M.7 Bangkoowad Road, Bangkoowad, A.Muang Pathumthani, Pathumthani 12000 Thailand or Via E-mail by scan document or photo to [secretary@cigppl.com](mailto:secretary@cigppl.com))
2. The registration system will commence 1 hour before the meeting.
3. The Meeting time will be limited to no more than 1 hour and 30 minutes.
4. Seats will be arranged with 2 meters distance between each other which will be able to accommodate only 50 attendees. There will be no additional seat for followers and if the seats are full, the company reserves the right to not allow any more person to enter the meeting rooms.
5. The Company reserves the right to not allow the following persons to attend the meeting:



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- a. The following group of person:
    - Proven COVID-19 infected people (patients)
    - Person contacted with patients (person with high – risk exposure)
    - Person close to high – risk exposure persons
  - b. Persons with the following symptoms:
    - Having a body temperature of 37.5 degree Celsius or more
    - Having respiratory symptoms, such as coughing, sore throat, sneezing, runny nose, difficult breathing, or any other symptoms that indicate the potential COVID-19 infection
    - Refusing the screening process of the Company, including refusing to comply with other requirements of the Company
  - c. Persons who travel, reside, or perform his duties in the control area. This includes persons who was presented in crowded area with the COVID-19 outbreaks.
6. The Company will not provide microphones for questioning in the meeting room. Participants who wish to ask questions will be requested to write down and send their questions to our officers. The Company will only answer the questions relevant to the agenda for voting in the meeting room. For other questions, the Company will consider as appropriate.
  7. The Company will not allow for moving or changing the seat throughout the Meeting.
  8. The Company asks all shareholders/proxies to refrain from eating and drinking while participating in the meeting room and nearby area.
  9. All shareholders/proxies who come to the Meeting must wear a face mask at all time and clean their hands frequently with alcohol gel provided at various points.

Please be informed accordingly.

Yours Sincerely,

C.I. Group Public Company Limited

(Mr.Aree Poomsanoh)

Chairman of the Executive